Attachment A

State Agency Template

Community Eligibility Provision (CEP) Annual Notification of Local Educational Agencies (LEA)

State agency:	

Instructions

- In columns 1-3, enter the LEA ID, LEA name, and district-wide identified student percentage (ISP) for every LEA with at least one eligible school.
- An "X" will appear in the appropriate column 4 or 5 to indicate that the LEA is eligible or near eligible to participate in CEP. Only one column should be marked between columns 4-5.
- Follow the instructions in row 7 to complete columns 6-11.
- An"A" will appear in column 12 if all the schools in the LEA in column 2 are participating in CEP (the # of schools entered in columns 8 and 10 should match).
- An "S" will appear in column 13 if one or some schools in the LEA in column 2 are participating in CEP (the # of schools entered in column 10 is less than the # of schools entered in column 8).
- Provide additional comments or clarifications in column 14.
- Submit completed template to cepnotification@fins.usda.gov by DATE to publish the list of LEAs receiving CEP eligibility notices on your website. This information will be linked to FNS' CEP web site. LEAs receiving notices for district-wide eligibility must be reported in the columns below.

Part						_								_
Company Comp							INFORMATION FOR ENTIRE LEA ONLY		INFORMATION FOR PARTICIPATING CEP SCHOOLS ONLY		(Columns 12 & 13 Automatically Populate - Only One Column			
Company Comp														
Company Comp														
March Marc	1	2	3	4	5	6	7	8	9	10	11	12	13	14
March Marc														
	LEA ID	LEA name	Identified Student Percentage (ISP)	Eligible to Participate	Near Eligible to Participate		Eligible for a Grace	Participating, Eligible, and	in Participating, Eligible,				in One or Some Schools	Comments
	Fatanaha I FA ID an	Fabruary of a shift and a shadow the FMC 742	Franch district wide ICD or of April 4, 2046, ICD	A - IIVIIIII la ab la	A - IIVIIIII In Ab In	Diagram and Hyll in Abia	Disease IIVII in Abia	If the LEA in an invest 2 in	If the LEA is column 2 is	If the LEA in column 2 in	Maha I FA la saluma 2 la	A - II A II III I - Abi -	A - IICII III - Ab	
3016 Oberon Public School 77.23 X	reported on the FNS-742, for each LEA with at least one school eligible to participate in CEP. Entering duplicate LEA IDs will result in an error and the duplicate cells will be highlighted in red until corrected.	with at least one CEP-eligible school.	= # of identified students divided by total enrollment. Enter the ISP as a percentage rounded to two decimals. Ex: 62.50% If using the FNS-742 to complete this column, note that data reported in Section 3 of the FNS-742 (Students approved as free eligible not subject to verification) does not include the corresponding data for students in CEP schools or non-base-year Special Provision schools. For a more accurate count of the # of identified students at the EA-level, States should combine the total number of students reported in Section 3 of the FNS-742 for that LEA plus the EA-level data submitted for inclusion in Data Element #3 of the State-level FNS-834 (The # of SNAP children in CEP schools and non-base-year Special Provision schools). **DO NOT INCLUDE THE 1.6 MULTIPLIER** An ISP greater than 100.00% will result in an error and the cell will be highlighted red until corrected. **Yellow cells will ledar once data is \$1.500.000.	column if the LEA in column 2 is eligible to participate in CEP. (ISP in column 3 is	column if the LEA in column 2 is nearly eligible to participate CEP. (ISP in column 3 is >=30%	column if the LEA in column 2 is currently participating in CEP in at least one school. Note: The "X" is <u>not</u> case sensitive. Using any other letter or icon will result in an error and the cells will be highlighted	column if the LEA in column 2 is currently in its 4th year of CEP participation and is eligible for a Grace Year. (ISP >= 30% and <40%) Note: The "X" is not. case sensitive. Using any other letter or icon will result in an error and the cells will be highlighted red until	currently participating in CEP or eligible to participate (there is an "X" in column 4, 5 or 6) enter the total # of schools in the LEA. A yellow cell in this column indicates missing data. Enter the total # of CEP schools to	currently participating in CEP or eligible to participate (here is an "X" in column 4, 5 or 6), enter the total # of students enrolled at the LEA (denominator of ISP). A yellow cell in this column indicates missing enrollment data. Enter the total # of CEP schools to	currently participating in CFP (there is an "X" in column 6), enter the total # of CEP schools. For any participating LEA, if the # of CEP schools entered in this column is greater than the total # of schools entered in column 8, this will result in an error in column \$12 and 13 until corrected. A yellow cell in this column indicates missing data. Enter the total # of CEP schools to CEP schools to the total # of CEP schoo	currently participating in CEP (there is an "X" in column 6), enter the # of students enrolled at all CEP schools. This is the sum of the total # of students enrolled in all CEP schools entered in column 10. A yellow cell in this column indicates missing enrollment data. Enter the total # enrollment in all CEP schools enrollment in all CEP schools	column if ALL schools in the LEA in column 2 are participating in CEP. If the LEA in column 2 is participating in CEP district-wide, then the # of schools entered in column 8 should match the # of CEP	if ONE or SOME, but not all, schools in the the LEA in column 2 are participating in CEP. If the LEA in column 2 is participating in CEP in one or some schools, then the # of schools entered in column 8 should be more than the # of CEP schools entered in	
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